“It is vital that we keep our data and information, and that of our clients, safe and secure at all times.”

Information security prevents data from being lost or misused.

Information is at risk from natural events and technical failures, but also through human error and carelessness.

Text messages are just as open to attack as email accounts, and can be intercepted and read. Don’t use a personal device for work-related messages.

Phishing is an effective social engineering technique that looks to exploit our “knee-jerk” reaction to comply with requests from supposedly trustworthy sources.

Remember, any requests for personal or confidential information should be treated with the highest degree of skepticism.

How do we protect and manage data when our information is constantly changing?

Remember, despite having dedicated teams that monitor our information security, we rely on YOU to support us in the fight against security breaches.

If you suspect that data has been compromised, you must seek advice or report it. Never presume that someone else is dealing with it. We must all work together to prevent security breaches.

Don’t be afraid to:

• Seek advice
• Raise concerns
• Report breaches